



MEETING PROFESSIONALS INTERNATIONAL



# Membership Application: Planner + Supplier

(Please Print or Type)  Mr.  Ms.  Mrs.  Dr.

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Designation  CMP  CAE  CHME  CMM  CHSP  CHA  CEM  CCTE  OTHER \_\_\_\_\_

Organization Name \_\_\_\_\_

Job Title \_\_\_\_\_

### Title Category

- C-Level Executive (CEO, CFO, CIO, CMO)
- Senior Executive (Exec. Vice President, Sr. Vice President)
- Executive (Vice President, Senior Director)
- Senior Management (Director, Senior Manager)
- Senior Government Administrator
- Mid-Level Government Administrator
- Middle Management (Meeting Planner)
- Professional Staff (Account Exec., Project Manager, Specialist)
- Support Staff

Preferred Mailing Address:  Home  Company

Preferred Email Address:  Home  Company

### HOME CONTACT INFORMATION

Street Address \_\_\_\_\_

Apt/Suite/Office (Note: UPS will not deliver to a PO Box) \_\_\_\_\_

City or Town \_\_\_\_\_ State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

### COMPANY CONTACT INFORMATION

Street Address \_\_\_\_\_

Apt/Suite/Office (Note: UPS will not deliver to a PO Box) \_\_\_\_\_

City or Town \_\_\_\_\_ State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

### CHAPTER AFFILIATION

One of the biggest perks of MPI membership is your new relationship with your local chapter. We'll assign you to a chapter based on your geographic coordinates (longitude and latitude not required), unless you indicate otherwise below.

I prefer to be assigned to \_\_\_\_\_ Chapter.

How did you hear about MPI? \_\_\_\_\_

Were you ever a member of MPI? \_\_\_\_\_

Name of member who recruited you \_\_\_\_\_

If joining with Supplier Meeting Professional, please provide the supplier's name \_\_\_\_\_

Please provide the name of the planner that is joining MPI with you \_\_\_\_\_

### DUES

**MEMBERSHIP IN MPI BELONGS TO THE INDIVIDUAL SUPPLIER OR PLANNER WHO ORIGINALLY JOINS THE ASSOCIATION, RATHER THAN THE EMPLOYING ORGANIZATION.**

Member dues are nonrefundable and are due annually on the anniversary date of acceptance. Dues quoted are effective July 1, 2004 and are subject to change. Annual membership dues include an annual subscription to One+ magazine. Approximately 20% of dues are rebated to local chapters for membership support and education.

€375 (Includes €50 admission fee) Meeting Professional or Supplier membership. Dues are generally tax-deductible as an ordinary and necessary business expense.

I wish to have MPI automatically renew my membership and charge the credit card.

Voluntary Contribution to support the work of the MPI Foundation Europe. (May be tax-deductible as a charitable contribution)  €45  €60  €100  Other € \_\_\_\_\_

### Payment Information

Check Enclosed  MasterCard  VISA  American Express  Please send an invoice for payment

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CVV Number: \_\_\_\_\_  
(3 or 4 digit number on the back of the card)

Total Amount: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### MEMBERSHIP CATEGORY YOU REPRESENT: (check one please)

**Corporate Meeting Professional** – a person who is solely employed by a corporation to plan and/or oversee the strategic and financial management and/or logistics of that corporation's meetings.

**Association/Non-Profit Meeting Professional** – a person who is solely employed by an association or not-for-profit organization to plan and/or oversee the strategic and financial management and/or logistics of that organization's meetings.

**Government Meeting Professional** – a person who is employed by a government agency or public university to plan and/or oversee the strategic and financial management and/or logistics of that government's meetings. Individuals serving as faculty in a university should join as an Academic Professional.

**Supplier Meeting Professional** – a person who provides and/or sells products and services to the meetings industry, such as a destination management, hotelier, audio-visual, florist, transportation, production or convention and visitor's bureau company. This classification of membership is not limited to the groups listed.

**Meeting Management Professional** – a person who is a sole proprietor of, or is employed or engaged by, a meeting management company. They provide meeting services including strategic and financial management and/or professional meetings management services to multiple clients. The applicant must specify whether their job responsibilities are primarily planning or supplying based on where they spend 51% or more of their time by checking one of the boxes provided below.

- 51% or more of time spent planning
- 49% or less of time spent planning

### REALLY IMPORTANT!

The following pages are designed to build your MPI member profile so we can get to know you better. Please fully complete the next section and, in turn, we'll do our part by developing services and programming that best fit your needs.

## GENERAL QUESTIONS

### 1. Primary industry of your organization (choose only one)

- Agriculture / Forestry / Fishing
- Utilities / Oil / Gas / Chemical
- Construction
- Wholesale / Retail Trade
- Transportation / Automotive
- Information Technology / Telecommunications
- Financial / Insurance / Legal / Real Estate
- Engineering / Scientific Services
- Education Services
- Medical / Pharmaceutical
- Arts / Entertainment / Sports / Recreation
- Food Services
- Religious
- Military
- Destination Management Services / Incentive Houses / Tour Operators / Travel Agents
- Tradeshows
- Third Party / Research / Consulting
- Audio Visual
- Convention Centers / Convention Bureaus / Chambers of Commerce

### 2. In which department do you work? (choose only one)

- Meeting Planning
- Marketing
- Sales
- Finance
- Operations
- Human Resources
- Purchasing / Procurement
- Research & Development
- Training / Education
- Information Technology (IT)
- Customer Service
- Other / Please Specify: \_\_\_\_\_

### 3. Do you teach in the hospitality field? (if no, please skip the following question)

- No
- Part-Time
- Full-Time

### 4. What type of program(s) do you teach? (check all that apply)

- Accredited
- Certification
- Other: \_\_\_\_\_

### 5. In which associations are you involved? (check all that apply)

	General Member	Board Member
ASAE	<input type="checkbox"/>	<input type="checkbox"/>
PCMA	<input type="checkbox"/>	<input type="checkbox"/>
HSMIA	<input type="checkbox"/>	<input type="checkbox"/>
DMIA	<input type="checkbox"/>	<input type="checkbox"/>
NASC	<input type="checkbox"/>	<input type="checkbox"/>
AHMA	<input type="checkbox"/>	<input type="checkbox"/>
ICPA	<input type="checkbox"/>	<input type="checkbox"/>
IAEM	<input type="checkbox"/>	<input type="checkbox"/>
IH&RA	<input type="checkbox"/>	<input type="checkbox"/>
IACC	<input type="checkbox"/>	<input type="checkbox"/>
CHRIE	<input type="checkbox"/>	<input type="checkbox"/>
ICCA	<input type="checkbox"/>	<input type="checkbox"/>
AIPA	<input type="checkbox"/>	<input type="checkbox"/>
OTHER	<input type="checkbox"/>	<input type="checkbox"/>
NONE	<input type="checkbox"/>	<input type="checkbox"/>

If you answered OTHER to question #5 please also answer question #6.

### 6. In which OTHER associations are you involved?

Association Name _____	General Member	Board Member
Other Association 1 _____	<input type="checkbox"/>	<input type="checkbox"/>
Other Association 2 _____	<input type="checkbox"/>	<input type="checkbox"/>
Other Association 3 _____	<input type="checkbox"/>	<input type="checkbox"/>

## SUPPLIER QUESTIONS

Suppliers, these questions are just for you!

### 1. What are the primary locations of your company's services *within the United States*? (check all that apply)

- Alaska
- Hawaii
- Midwest (IL, IN, OH, MI, MN, WI, IA, MO, KS, OK, NE, SD, ND)
- Mountain (UT, CO, WY, MT)
- Northeast (ME, NH, VT, MA, RI, CT, NY, NJ, PA, DE, MD)
- Northwest (WA, OR, ID)
- Puerto Rico/Virgin Islands
- Southeast (FL, GA, SC, NC, LA, AL, MS, AK, TN, KY, WV, VA, DC)
- Southwest (CA, NV, AZ, NM, TX)
- NONE within the United States

### 2. What are the primary locations of your company's services *outside the United States*? (check all that apply)

- Africa
- Asia (Incl. China, India, Japan, Singapore)
- Australia
- Belgium/The Netherlands/Luxembourg
- Bermuda/Caribbean/West Indies
- Canada
- Central/South America
- Eastern European Countries
- France
- Germany
- Italy
- Mexico
- Middle East (Gulf Region)
- New Zealand
- Russia
- Scandinavia
- Spain/Portugal
- U.K./Ireland
- Other European Countries
- NONE outside the United States

### 3. Are you likely to buy services from other supplier members of MPI?

- Yes
- No

## PLANNER QUESTIONS

Planners, your turn!

### 1. How many planners do you have in your organization?

- None
- 1-5
- 6-10
- 11-25
- 26-50
- 51+
- Other / Please Specify: \_\_\_\_\_

### 2. Total number of meetings you are responsible for planning each year.

- None
- 1-5
- 6-10
- 11-25
- 26-50
- 51+
- Other / Please Specify: \_\_\_\_\_

### 3. Regarding the number of *attendees* at your meetings, how many different meetings fall into each of the attendee categories below? (fill in all that apply)

Number of Attendees	Number of Meetings
Less than 50 attendees	_____
51-100 attendees	_____
101-250 attendees	_____
251-500 attendees	_____
501-1,000 attendees	_____
1,001-1,500 attendees	_____
1,501-2,500 attendees	_____
2,501+ attendees	_____

### 4. Regarding the number of *peak rooms* needed for your meetings, how many different meetings fall into each peak room category below?

Number of Peak Rooms	Number of Meetings
Less than 50	_____
51-100	_____
101-250	_____
251-500	_____
501-1,000	_____
1,001-1,500	_____
1,501-2,500	_____
2,501+	_____

## FINISH

### 5. Total annual meeting budget you control.

Currency:  Canadian  Euro  Pound  Singapore Dollar  US Dollar

- I do not control a budget  \$250,001 - \$1,000,000  
 \$0 - \$50,000  \$1,000,001 - \$10,000,000  
 \$50,001 - \$250,000  \$10,000,001 and higher

### 6. Total number of meetings your organization plans in the following locations:

United States \_\_\_\_\_  
Europe \_\_\_\_\_  
Asia \_\_\_\_\_  
Canada \_\_\_\_\_  
Latin America \_\_\_\_\_  
Middle East (Gulf Region) \_\_\_\_\_  
Other locations NOT listed above \_\_\_\_\_  
No Locations \_\_\_\_\_

### 7. What locations within the United States do you plan to use for your meetings? (check all that apply)

- Alaska  
 Hawaii  
 Midwest (IL, IN, OH, MI, MN, WI, IA, MO, KS, OK, NE, SD, ND)  
 Mountain (UT, CO, WY, MT)  
 Northeast (ME, NH, VT, MA, RI, CT, NY, NJ, PA, DE, MD)  
 Northwest (WA, OR, ID)  
 Puerto Rico/Virgin Islands  
 Southeast (FL, GA, SC, NC, LA, AL, MS, AK, TN, KY, WV, VA, DC)  
 Southwest (CA, NV, AZ, NM, TX)  
 NONE within the United States

### 8. What locations outside the United States do you plan to utilize for your meetings? (check all that apply)

- Africa  Italy  
 Asia (Incl. China, India, Japan, Singapore)  Mexico  
 Australia  Middle East (Gulf Region)  
 Belgium/The Netherlands/Luxembourg  New Zealand  
 Bermuda/Caribbean/West Indies  Russia  
 Canada  Scandinavia  
 Central/South America  Spain/Portugal  
 Eastern European Countries  U.K./Ireland  
 France  Other European Countries  
 Germany  NONE outside the United States

### 9. How do you source/purchase your meetings? (check all that apply)

- Internal  
 Outsource

### 10. Are you likely to buy services from supplier members of MPI?

- Yes  
 No

### 11. What types of facilities do you utilize for your meetings? (check all that apply)

- Resort  Convention Hotel  
 Downtown Hotel  Convention Center  
 Suburban Hotel  Cruise  
 Airport Hotel  University Campus  
 Conference Center  Other: \_\_\_\_\_

### 12. What types of meetings are you responsible for planning? (check all that apply)

- Annual Convention  Trade Show  
 Sales  Symposium/Seminars  
 Management  Educational  
 Board of Directors  Special Events  
 Training  VIP Client Events  
 Incentive  Other: \_\_\_\_\_

## ACKNOWLEDGEMENT

As outlined in our Bylaws, MPI maintains a 50/50 planner-supplier ratio in our community and processes applications accordingly. For consideration in acceptance of this application, I agree that:

All information provided in this application is complete and correct to the best of my knowledge and belief and if additional information is needed, I will supply it. I shall conduct my activities in accordance with the Bylaws, Policies and Procedures, and Principals of Professionalism of MPI as they are now or amended in the future.

I waive and release all claims, demands and actions that I now or may in the future have against MPI, its officers, directors, members, agents, employees and chapters for any act or omission, in granting or denying membership in MPI or in censoring, suspending, expelling, or terminating my membership in MPI.

I agree to allow my contact information to be included in all MPI marketing preference lists.

If I am using a credit card, I authorize MPI to process such request in accordance with the appropriate credit card rules and regulations governing it.

Signature Required \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Send membership application  
with payment to:

**Meeting Professionals International  
Europe / Middle East / Africa Office**  
15 Route de Grundhof  
Beaufort, L-6315  
Grand Duchy of Luxembourg  
Tel +352 26-10-36-10  
Fax +352 26-87-63-43

## DATA PROTECTION

MPI complies with the Directive 95/46/EC of the European Parliament and of the Council of the European Union of 23 November 1995 on the protection of individuals with regard to the processing of personal data and on the free movement of that data (OJ L 28 1). I understand that my personal data will be processed and stored by MPI. I can request MPI to correct, supplement, delete or block the said data in the event that it is factually inaccurate, incomplete or irrelevant to the purpose or purposes of the processing, or is being processed in any other way which infringes a legal provision. The request shall contain the modifications to be made. I authorise MPI to release my data in its directories and to third parties but have the right to register an objection to this processing at any time and at no cost to himself.

### For MPI Use Only

Member ID

Initials: \_\_\_\_\_ Date: \_\_\_\_\_